

# Municipality of Swan Valley West

## 2026 Gravel Hauling Tender

Tenders Close: February 10, 2026 1:59PM  
Public Opening: February 10, 2026 2PM

## **Background**

The Municipality of Swan Valley West seeks tenders from qualified individuals and companies for our 2026 gravel haul. The Municipality generally hauls 40,000 to 50,000 cubic yards of aggregate per season and applies it directly to our road network.

Beginning in 2023 we have changed our tendering process to request cost per hour instead of a price per loaded mile. All submissions must follow this format.

## **Tender Registration & Questions**

Please register your email address with us as soon as possible to receive updates to this and other tenders. Should any bidder submit a question, the resulting answer will be provided to all those who have registered.

To register, email your name, company name and email address to:

[tenders@munswanvalleywest.com](mailto:tenders@munswanvalleywest.com)

Question must be submitted no later than 72 hours prior to the tender submission deadline.

## **Tender Opening and Award**

All tenders received prior to the deadline will be opened at a public location. You may attend to observe the opening if you wish but attendance is not mandatory. Subsequent to the opening staff and council will review the tenders and will offer a contract to the selected bidder(s).

## **Terms and Conditions**

The following terms and conditions apply to this tender:

1. Prior to contract issuance successful bidders must provide proof of WCB registration, insurance and all other required business documentation.
2. All vehicles transporting aggregate under this tender must be equipped with GPS monitoring which is accessible to the municipality. This equipment will be supplied for each vehicle by the municipality at a cost.
3. Work must begin as soon as possible in the summer season but typically not before road weight restrictions end for the winter season.
4. All gravel must be applied prior to August 31st, 2026 unless written permission has been obtained from the municipality for an extension.
5. A holdback of 10% applies until all gravel is applied by the contractor in a manner satisfactory to Swan Valley West.
6. The holdback is forfeited in the event that application is not completed by the deadline.
7. The municipality may require random scaling of loads to ensure volume requirements are met.
8. All invoices must include information on the date and road where material is applied. This will be checked with GPS information.
9. All trucks must follow all laws and regulations including having the name of the contractor and/or truck owner on the door. Penalties will apply for non-compliance.
10. A separate price may be bid for end dump tandem work that may be required for special projects during the year.
11. If you are bidding equipment that does not haul 20 yards for the main contract you must propose a special rate under the special conditions. For example, if your equipment hauls 10 yards you must indicate clearly under special conditions that you can only haul 10 yards per trip and provide the hourly rate for this service. Be aware that your bid will be pro-rated to tenders hauling the full 20 yards. In the ten yard example that would mean we would compare your cost to haul 20 yards in two trips to the price to haul 20 yards in one trip.

## **Tender Area Information**

We welcome bids from large firms able to complete one or both areas. We also welcome bids from smaller firms that wish to operate as few as one truck. The Municipality may aggregate several small firms to complete an area.

### **Area #1 – South of Road 208N**

- Gravel Hauled from Stockpiles Near Benito & Alpine
- Approximately 20,000 yards expected
- 15,000 yards Guaranteed volume
- Additional yards may be available in the area

### **Area #2 – North of Road 208N**

- Gravel Hauled from Stockpiles in North & Benito
- Approximately 20,000 yards expected
- 15,000 yards Guaranteed volume
- Additional yards may be available in the area

## **Fuel Surcharge Information**

If your bid includes a fuel surcharge you must either have a set charge for the entire year that will be added to your bid when compared to others, or, you must include clear details on how a variable charge would be calculated.

For example, a calculation might be:

For every 10 cents above \$1.50/litre a fuel surcharge of 1% is added.

## **Tender Evaluation**

The lowest, or any tender is not necessarily accepted.

As part of evaluation of bids past performance will be scored. Where bidders do not have a recent history with the municipality “average” scores will be assigned for past performance. Past performance scoring includes adherence to previous contract terms, complaints received by the municipality during gravel hauling and the satisfaction of the municipality with the work previously done.

It is the hope of the municipality to provisionally award contracts under this tender on or before February 24<sup>th</sup>, 2026 to allow adequate time for planning by contractors.

The municipality typically does not negotiate on bid price. The municipality will occasionally clarify prices to ensure a fair comparison and we may negotiate on contract terms in exceptional circumstances. Do not expect that you can change your price once you submit your tender form.

Contracts will be awarded based upon the decision of council with regard to the best total value to the municipality. While price plays a role in this decision it is not the sole factor.

## **Tender Bid Form**

Please submit this form as part of your bid. You may be on either area, or both. If your equipment hauls less than 20 yards per trip, you must bid the equipment as a special condition as per terms in the bid package.

Company Name:

Contact Name & Phone Number:

<b>Bid Information</b>	<b>Area 1</b>	<b>Area 2</b>
Hourly Rate per Belly Dump Unit Expected Yield 20 Yards per Trip	\$_____	\$_____
Hourly Rate per End Dump Tandem Optional for Special Applications, Not Required for Bid	\$_____	\$_____
Cost Per Yard for Loading	\$_____	\$_____
Fuel Surcharge, If Any – Indicate Formula to Calculate Charge or Set Charge for Entire Year		

Special Conditions of Your Bid, If Any:

Each truck transporting aggregate requires a municipal GPS device for purposes of invoice reconciliation. Up to three units will be supplied free of charge. A yearly cost of \$360 per unit exceeding three will be deducted from your total payment under this contract.

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Authorized Company Signature

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Date