

EMERGENCY MANAGEMENT ORGANIZATION



Manitoba 

Application for Disaster Financial Assistance

Instructions:

1. Please fill out all sections of this application. Print clearly.
2. Return completed application to Manitoba EMO.

Personal information you provide through the Disaster Financial Assistance (DFA) application is collected in compliance with The Freedom of Information and Protection of Privacy Act (FIPPA). The information is collected as part of the applicant's request for DFA and will not be used for any other purposes without your consent.

For more information, please visit manitobaemo.ca

Claim Type: Home Farm Business Non-profit Organization

First Name, Business or Organization Name shown on property tax bill		Middle Name Initial	Last Name		
Mailing Address			City, Town, Village		
Province		Postal Code	Contact person name (if different than above)		
Phone Numbers	Primary		Secondary		Tertiary
	Email Address		Secondary		
Preferred method of correspondence: <input type="checkbox"/> Email <input type="checkbox"/> Regular Mail					

Damaged Property Information:

Address of damaged property (according to Property Tax Bill)			Local Authority of damaged property (Municipality, City, Town)		Tax Roll Number(s) of damaged property			
Date of Loss From	(dd)	(mm)	(yyyy)	To	(dd)	(mm)	(yyyy)	Type of Event (flood, heavy rains, wind storm, tornado, etc.)

Have you contacted your insurance provider?

Yes No

Briefly describe the status of your insurance related to the damages:

Please check those that apply:

Residential	Are you the homeowner or the tenant? <input type="checkbox"/> Homeowner <input type="checkbox"/> Tenant <input type="checkbox"/> Other
	Is this application for damage to my principal residence? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the home habitable? <input type="checkbox"/> Yes <input type="checkbox"/> No
Evacuation	Number of occupants evacuated: _____
	Evacuated on (date): _____ Returned on (date): _____
Farm / Small Business	<input type="checkbox"/> My farm or business has gross annual revenues up to and not above \$15,000,000 per year.
	Do you own or rent the damaged property? <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Own and Rent
	<input type="checkbox"/> My damages are for crop losses only.

Briefly describe the damages / and or losses:

What is the source of flooding?

Overland Flooding Seepage Back-up or Escape of Water / Sewage / Sump

Were you at the property when damage occurred? What was the depth of water?

Yes No Basement: ____ feet ____ inches Main floor: ____ feet ____ inches

Manitoba EMO would like to share information about the DFA Program with you beyond the communication required to administer this application. This information will be delivered to you by email or regular mail and may include but is not limited to information about changes to Manitoba's DFA program, recovery after a disaster and ways to reduce impacts over time. At any time, you can contact dfa@gov.mb.ca if you have any questions or would like to stop receiving this information. Would you like to consent Manitoba EMO to use your email or address to send DFA Program information beyond the communication required to administer this application?

Yes No

Important information for Applicants:

1. The Manitoba Emergency Management Organization ("Manitoba EMO") makes Disaster Financial Assistance ("DFA") available when a Disaster Financial Assistance Program ("DFA Program") is established by the Manitoba government. DFA Programs may be established following natural disasters that cause widespread damage that is mostly uninsurable, and creates a significant financial burden for those impacted. Once a DFA Program is created Manitoba EMO accepts applications until the deadline date published in the public notice.

2. To qualify for DFA, an Applicant must have incurred and paid certain out-of-pocket expenses for goods and services, necessitated by a natural disaster, for which insurance coverage is not available (referred to herein as “Eligible Expenses”). DFA Programs do not reimburse 100% of these Eligible Expenses. DFA Program guidelines dictate the maximum amount of DFA that can be paid to an Applicant for Eligible Expenses. The total amount is subject to a deductible the greater of \$2,500 or 20%, with a few exceptions. The Applicant will be notified by letter if Manitoba EMO determines they do not qualify.

3. DFA is not a substitute for private insurance. DFA is not available if insurance coverage for the damage claimed by the Applicant was readily available from an insurance broker or agent. Prior to providing any DFA, Manitoba EMO will require a written statement from the Applicant’s confirming the types of insurance coverage available to the Applicant prior to the natural disaster.

4. Joint property owners or co-tenants must submit one application.

5. Once this Application is submitted Manitoba EMO will conduct a preliminary screening to determine if the Applicant may be eligible for DFA. If the preliminary screening suggests the Applicant may be eligible for DFA, an onsite inspection of the land, building and/or other property in relation to which the Applicant is claiming DFA will be conducted. By submitting this Application, the Applicant agrees to permit any person designated by Manitoba EMO to enter upon the Applicant’s property, at an agreed time and date, to complete the inspection.

After the inspection is completed, Manitoba EMO will determine if the Applicant’s claim qualifies for DFA, based on the DFA Program’s guidelines and policies. The DFA Program may assist with damaged or lost items based on proof-of-loss (using rates set by the DFA Program) or based on proof-of-payment.

6. The Applicant is required to submit to Manitoba EMO copies of receipts, invoices and other documents when requested regarding:

- (a) Eligible Expenses for which the Applicant wishes to receive DFA (proof of payment must be included); and
- (b) details of all insurance payouts and/or compensation received from another source (government, charity or otherwise) or pursuant to a Court Order, which the Applicant received in relation to the loss being claimed (hereinafter collectively referred to as “Compensation”).

The Applicant must have paid all Eligible Expenses and provide all required supporting documentation to Manitoba EMO prior to the deadline date published in the DFA program announcement public notice.

7. Using the inspection information, receipts, invoices and other documents submitted in support of the Applicant’s claim, Manitoba EMO will determine what amount of DFA, if any, the Applicant is entitled to based on the DFA Program’s guidelines and policies. Manitoba EMO may reduce or deny DFA that an Applicant is otherwise entitled to if, in the opinion of Manitoba EMO: the damage being claimed existed prior to the natural disaster; the Applicant did not take reasonable action before, during or after the natural disaster to prevent or limit the damage to their property; or after the natural disaster, the Applicant has neglected or shown indifference towards the damage for which DFA has been claimed.

8. The Applicant must immediately advise Manitoba EMO of any additional Compensation it receives after submitting this Application. Manitoba may reduce the amount of DFA an Applicant receives to reflect that additional Compensation.

9. Manitoba EMO may pay DFA in multiple installments.

10. Where joint owners or co-tenants are entitled to DFA, unless both parties instruct Manitoba EMO in writing, Manitoba EMO will issue all cheques in both parties’ names.

11. If after paying DFA to an Applicant, Manitoba EMO determines that the Applicant knowingly:

- (a) submitted a receipt, invoice or other document for ineligible expenses, for which it received DFA; or
- (b) the Applicant has failed to report any Compensation it received; the Applicant will be required to repay all DFA received from Manitoba, within 30 days of Manitoba’s demand for repayment. That amount will be a debt due and owing to the Government of Manitoba, and if not repaid within the 30 day period, will accrue interest until repaid in full, at the rate of interest set out in the Government of Manitoba’s Financial Administration Manual, from time-to-time.

12. The DFA Program’s guidelines and policies are subject to change from time-to-time without notice. Any DFA granted to the Applicant as a result of the damages claimed in this Application is discretionary and gratuitous.

13. Collection Notice: The personal information and personal health information in this Application, and any personal information or personal health information that is subsequently collected from you in relation to your DFA claim, is collected under the authority of clauses 36(1)(a) and 36(1)(b) of The Freedom of Information and Protection of Privacy Act, CCSM c F175 (“FIPPA”), subsection 13(1) of The Personal Health Information Act, CCSM c P33.5 (“PHIA”), and subsection 9(1) of the Disaster Financial Assistance Regulation, MR 42/2025. EMO, within the Manitoba Department of Transportation and Infrastructure, is collecting your personal information and personal health information for the following purposes:

Application continues on next page.

- (a) administering and evaluating the DFA Program;
- (b) determining and verifying the Applicant's eligibility for DFA;
- (c) reporting under the Government of Canada's Disaster Financial Assistance Arrangements ("DFAA"); and
- (d) for disaster and climate risk analysis and for program development and planning across Manitoba government departments.

Your personal information and personal health information is protected by FIPPA and PHIA. EMO cannot use or disclose your personal information or personal health information for other purposes, unless you consent or EMO is authorized to do so by FIPPA or PHIA.

If you have any questions about EMO's collection of your personal information or personal health information, please contact EMO at (204) 945-3050, toll-free at 1-888-267-8298, or by email at dfa@gov.mb.ca.

14. Consent: As part of the DFA Program, it is necessary for EMO to share your personal information and/or personal health information with third parties, including the Department of Public Safety and Emergency Preparedness of Canada.

By submitting this Application, you consent to EMO disclosing your personal information and personal health information where necessary for the purposes identified in the Collection Notice, above, and for auditing purposes.

Your consent is voluntary and can be withdrawn at anytime. However, withdrawal cannot be done retroactively, and withdrawal will result in a denial of your DFA claim. Your personal information and personal health information will be kept strictly confidential and will not be disclosed except in accordance with FIPPA and PHIA.

Acknowledgement

I/We acknowledge and agree that:

- to the best of my/our knowledge and belief, the information and documentation I/we have provided in this Application, or will provide in future in support of this Application, are true and correct in every respect;
- I/We understand that it is an offence under the Criminal Code of Canada to knowingly make any false statement or representation in a document of this nature, or to furnish any false or misleading information or documentation for the purpose of obtaining funding from a government program;
- I/We have read and understand the "Important Information for Applicants" section; and
- The DFA Program's guidelines and policies are subject to change from time-to-time, without notice, and any DFA granted to the Applicant by Manitoba EMO is discretionary and gratuitous.

I/We acknowledge and agree with the above statements.

Date _____ (DD) _____ (Month), 20____ (YY)

X _____
(Applicant/Representative Signature)

(Applicant/Representative Name – please print)

X _____
(Applicant/Representative Signature)

(Applicant/Representative Name – please print)

For Corporate Applicant(s)

(Corporation Name – please print)

X _____ Name: _____ Position: _____
(Officer or Director Signature) (please print) (please print)

I have authority to bind the Corporation

For additional information visit: www.manitobaemo.ca

Manitoba Emergency Management Organization
1525 - 405 Broadway
Winnipeg, Manitoba R3C 3L6
Phone: 204-945-3050 or toll free 1-888-267-8298
Fax: 204-945-4929
Email: dfa@gov.mb.ca

OFFICE USE ONLY
Date Received: _____
Claim Number: _____